

No.

YEAR :



TRANSFER CERTIFICATE
NOTRE DAME ACADEMY
WEST POINT, DARJEELING
CBSE AFFILIATION NO. 2430040

- Book No. Sl. No. Admission No.
1. Name of Pupil.....
 2. Father's/ Guardian's Name.....
 3. Mother's Name.....
 4. Nationality.....
 5. Whether the candidate belongs the Schedule Caste or Schedule Tribe.....
 6. Date of first admission in the School with class
 7. Date of birth (in Christian Era) according to Admission Register (in figures).....
 8. Class in which the pupil last studied (in figures).....
(in words)
 9. School/ Board Annual examination last taken with result.....
Whether failed, if so once/twice in the same class.....
 10. Subject Studied : 1..... 2 3 4 5
 11. Whether qualified for promotion to the higher class.....
is so, to which class (in fig.)..... (in words).....
 12. Month upto which the (pupil has paid) school dues / paid.....
concession.....
 13. Any fee concession availed of : if so, the nature of such concession
 14. Total No. of working days.....
 15. Total No. of working days present.....
 16. Whether NCC Cadet / Boy Scout/ Girl Guide (details may be given.....
.....
 17. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein).....
 18. General conduct.....
 19. Date of application for certificate.....
 20. Date of issue of certificate.....
 21. Reasons for leaving the school.....
 22. Any other remarks.....

Signature of class teacher

Check by
(state full name and
designation)

Principal
SEAL